

# Application *for* Admission

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*for* Admission

Division of Graduate Studies



WESTERN  
CONNECTICUT  
STATE UNIVERSITY

## Welcome to Westconn!

Dear Prospective Graduate Student:

Thank you for your request for information regarding graduate programs at Western Connecticut State University. We are enclosing this application for graduate admission and some other literature for your review.

Please arrange to have one official transcript from each college or university you have attended sent directly to the Division of Graduate Studies Office, WCSU, 181 White Street, Danbury, CT 06810.

If after reading the materials you have specific questions, please feel free to: call the Division of Graduate Studies office at (203) 837-8244, fax your questions to (203) 837-8326, or e-mail me at [durnine@wcsu.edu](mailto:durnine@wcsu.edu). I would be more than happy to discuss any aspect of our programs with you.

You should ensure that WestConn has received your transcripts by calling (203) 837-8244, prior to arranging an appointment with the appropriate graduate program coordinator.

Thank you for your interest in WestConn. I look forward to meeting you.

Sincerely,



Ellen D. Durnin, Ph.D.  
Dean of Graduate Studies & External Programs  
(203) 837-8244

## What do I need to apply to these programs?

### HEALTH ADMINISTRATION

Master of Health Administration: *General*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Combined Undergraduate GPA\* of at least a 2.5 from **all** completed coursework
- Interview with program coordinator
- Signed program sheet from coordinator
- GMAT, GRE or MAT test
- Two letters of reference from administrators and/or employees
- Immunization records if born after Dec. 31, 1956

### JUSTICE ADMINISTRATION

Master of Science: *General*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Interview with program coordinator
- Signed program sheet from coordinator
- GMAT, GRE, LSAT or MAT test
- Current resume
- Two letters of recommendation
- Immunization records if born after Dec. 31, 1956

### MATH & SCIENCE

Master of Arts: *Biological & Environmental Science, Earth & Planetary Science, English, History, Mathematics*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Combined Undergraduate GPA\*. See graduate catalog.
- Interview with program coordinator
- Signed program sheet from coordinator
- Immunization records if born after Dec. 31, 1956

### ART

Master of Fine Arts Options in: *Painting or Illustration*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Interview with program coordinator
- Signed program sheet from coordinator
- Portfolio Review
- Immunization records if born after Dec. 31, 1956

### EDUCATION

Master of Science Options in: *Curriculum, Instructional Technology, Reading, Special Education*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Combined Undergraduate GPA\* of at least a 2.8 from **all** completed coursework
- Interview with program coordinator
- Signed program sheet from coordinator
- Valid teacher certification
- Immunization records if born after Dec. 31, 1956

## COUNSELING

Master of Science: *Options in Clinical Mental Health Counseling, School Counseling*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Combined Undergraduate GPA\* of at least a 2.8 from **all** completed coursework
- Interview with program coordinator
- Signed program sheet from coordinator
- Letter of application stating the reasons for entering the program
- Written personal history or resume
- Three letters of reference from administrators and/or employees
- Immunization records if born after Dec. 31, 1956
- School Counseling (*see Graduate Catalog for additional admission requirements*)

## MUSIC

Master of Science: *Music Education*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Combined Undergraduate GPA\* of at least a 2.8 from **all** completed coursework
- Interview with program coordinator
- Signed program sheet from coordinator
- Valid teacher certification
- Immunization records if born after Dec. 31, 1956

## NURSING

Master of Science: *Clinical Nurse Specialist, Adult Nurse Practitioner*

Post-Masters Certification: *Adult Nurse Practitioner*

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- A copy of your RN license
- Interview with program coordinator
- Signed program sheet from coordinator
- Written personal history or resume
- MAT test
- One letter of reference from an administrator and/or employer
- Immunization records if born after Dec. 31, 1956

## BUSINESS

Master of Business Administration: *General*

- Completed Application and \$50 fee.
- Official transcripts from **all** colleges/universities attended
- Interview with program coordinator
- Signed program sheet from coordinator
- Written personal history or resume
- GMAT test
- Two letters of reference from administrators and/or employees
- Immunization records if born after Dec. 31, 1956

## PROFESSIONAL WRITING

### Master of Fine Arts in Professional Writing

- Completed Application and \$50 fee
- Completed MFA Application
- Official transcripts from all colleges/universities attended
- Additional forms – download from MFA Web site or request from MFA coordinator
- Interview with program coordinator
- Signed program sheet from coordinator
- C.V. or resume
- Writing sample
- Application essay
- Immunization Records if born after Dec. 31, 1956

## TEACHING

### Master of Arts in Teaching, Secondary Education (Biology, Mathematics, or Spanish)

- Completed Application and \$50 fee
- Transcript evaluation and \$75 fee
- Official transcripts from all colleges/universities attended (mailed)
- Passing score on Praxis I Pre-Professional Skills Tests and Praxis II Subject Assessment(s)
- Interview with program coordinator
- Combined Undergraduate GPA\* of at least 2.8 from **all** completed coursework  
If an applicant's cumulative undergraduate grade point average (GPA) is below 2.8, the applicant must present a score rated at the 35th percentile or higher on the Miller Analogies Test, as indicated below:  
*Undergraduate GPA Miller Analogies Test required scores*  

2.8 or higher – M.A.T. not required	2.57 to 2.79 – 35th percentile	2.47 to 2.56 – 45th percentile
2.37 to 2.46 – 50th percentile	Below 2.37 – 60th percentile	
- Completion of at least two undergraduate general education math courses with a grade of B or higher, as well as all content area courses to be determined by transcript evaluation
- Immunization Records if born after Dec. 31, 1956
- Qualified applicants will be invited to interview after a review of the application is completed by the M.A.T. Program Admissions Review Committee.

## NON-MATRICULATED GRADUATE STUDENTS

- Completed Application and \$50 fee
- Official transcripts from **all** colleges/universities attended
- Meet the Undergraduate GPA\* requirements for the course of interest
- Satisfy the prerequisites for the course of interest
- RN license for Nursing Courses
- Teacher Certification required for Education and Educational Psychology courses
- Approval of the Graduate Program Coordinator may be needed in some situations
- Immunization Records if born after Dec. 31, 1956

**Note:** Students can only be non-matriculated for one semester and are limited to taking only six credits as a non-matriculant. After one semester, students must matriculate in order to enroll in additional classes. Permission to take a course is based on available space in the desired course of interest.

\* GPA calculation includes all grades from completed undergraduate coursework at all universities and colleges attended – whether matriculated or not. WCSU considers all undergraduate coursework taken at other universities, including courses that have been retaken or courses that may have been deleted from GPA computation for any reason.

It is the student's responsibility to understand and meet any GPA\* requirements before registering for any graduate course.

Enrolling in graduate courses as a non-matriculated student does not guarantee acceptance in a graduate program at Western Connecticut State University.

## Part-time Students' Immunization Form

### State of Connecticut Mandated Immunization History

*Note: Other legal documentation may be acceptable*

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Sex: \_\_\_\_\_ Social Security # \_\_\_\_\_

Each entering student born after Dec. 31, 1956 must meet the State Mandated Measles/Rubella Law, Public Act 89-90. The following criteria are necessary to comply with this act:

#### Measles

Dates for two separate doses of measles vaccines must be submitted. Proof of these two immunizations must fall within the following guidelines:

Immunization with live measles vaccines administered as follows:

- first dose on or after 12 months of age and given in or after 1969
  - second dose given on or after Jan. 1, 1980
- or*
- serological evidence of immunity, laboratory verification of blood titre required with a copy of laboratory result

#### Rubella (German Measles)

Immunization with rubella vaccine on or after June 9, 1967 or serological evidence of immunity with a copy of the laboratory result

*\*\* Proof of graduation from a Connecticut high school in or after 1999 will also be accepted as proof of immunity for measles and rubella.*

	MONTH	DAY	YEAR	<b>Laboratory Verification of Blood Titres</b> A copy of the actual lab results or a health provider's signature verifying the results are required.	
<b>Measles or MMR 1<sup>st</sup> Dose</b> Given after 12 months of age and given in or after 1969	_____	_____	_____		
		<b>OR</b>			
<b>Measles or MMR 2<sup>nd</sup> Dose</b> Given on or after Jan. 1, 1980	_____	_____	_____	<b>Measles</b>	DATE _____ RESULTS _____
<b>Rubella (German measles)</b> Given on or after June 9, 1967	_____	_____	_____	<b>Rubella</b>	DATE _____ RESULTS _____
				_____ Provider's Signature	
				_____ Date	

*\*\* Please Note: If at any time, you become a full time student, you will then be required to complete the Connecticut State University Confidential Health Form.*

Rev 4/06

## Graduate Application

A \$50 application fee is required. Checks should be made payable to Western Connecticut State University. Mail completed application with your check to WCSU, Division of Graduate Studies, 181 White Street, Danbury, CT 06810.

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DATE OF APPLICATION \_\_\_\_\_ I plan to begin the program (check one):  Fall 20\_\_\_\_  Spring 20\_\_\_\_

NAME (LAST, FIRST, MIDDLE INITIAL) \_\_\_\_\_

MAIDEN NAME \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PLACE OF BIRTH (CITY, STATE) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

TELEPHONE NUMBER (INCLUDE AREA CODE) \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP CODE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Citizenship:  US Citizen  Permanent Visa  F-1 Student Visa  F-2 Student Visa  Other Visa Status

Alien Information: Do you hold an Alien Registration Receipt Card (Green Card)?

No  Yes, please enclose photocopy of both sides of your Green Card. Alien No. \_\_\_\_\_

EMPLOYER NAME \_\_\_\_\_

EMPLOYER ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

EMPLOYER TELEPHONE (INCLUDE AREA CODE) \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

Type of Application:  First Time  Re-Entry to WestConn (Division of Graduate Studies)  Transfer\*

\* If transferring, from what school will you be transferring credits? \_\_\_\_\_

Have you ever taken a course at WestConn?  Yes  No If yes, was it  Undergraduate  Graduate

How did you first hear about WestConn?  Friend/family  College fair  Radio ad  Other \_\_\_\_\_

### DATA (optional—for research use only)

Sex:  Male  Female

Ethnicity:  Hispanic or Latin  Not Hispanic or Latin

Race:  American Indian or Alaska Native  Asian  Black or African American

Native Hawaiian or other Pacific Islander  White  Asian

**EDUCATION:** Indicate the college you earned your bachelors degree from and the year of graduation \_\_\_\_\_

List all other colleges and universities attended:

COLLEGE/UNIVERSITY NAME	DATES ATTENDED	SPECIALIZATION	DEGREE (IF EARNED)	DEGREE DATE

(If needed, attach a separate sheet to indicate more colleges)

# Graduate Application

Please indicate the degree program that you are applying to:

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## M.S. DEGREE PROGRAMS

Education

Options (Choose One):

\_\_\_ Curriculum

\_\_\_ Instructional Technology

\_\_\_ Reading

\_\_\_ Special Education

Music Education

Counseling Options (Choose One):

\_\_\_ Clinical Mental Health Counseling

\_\_\_ School Counseling

Justice Administration

Nursing

Options (Choose One):

\_\_\_ Clinical Nurse Specialist

\_\_\_ Adult Nurse Practitioner

## MASTER OF ARTS IN TEACHING (M.A.T.)

\_\_\_ Secondary Education (7-12): Biology

\_\_\_ Secondary Education (7-12): Mathematics

\_\_\_ Secondary Education (7-12): Spanish

## M.A. DEGREE PROGRAMS

Biological & Environmental Sciences

Earth & Planetary Sciences

English Options (Choose One):

\_\_\_ Literature

\_\_\_ Writing

\_\_\_ TESOL

History

Mathematics

## OTHER DEGREE PROGRAMS

Master of Business Administration

Master of Fine Arts (Choose One):

\_\_\_ Painting

\_\_\_ Illustration

Master of Fine Arts in Professional Writing

Master of Health Administration

Ed.D. in Instructional Leadership

*Contact Division of Graduate Studies office  
for separate application.*

## NON-DEGREE PROGRAMS

Post-Master's Adult Nurse Practitioner Certification

School Counseling Certification

Non-Matriculated Status

*Each program has different criteria for admittance. Students must fulfill all criteria before being fully matriculated and accepted into a program. It is the student's responsibility to obtain a graduate catalog and to understand the criteria for the program of interest.*

SIGNATURE OF APPLICANT

DATE

*Western Connecticut State University is an equal  
opportunity educator and employer.*